

# EXEMPT OR COMPLYING DEVELOPMENT PROPOSAL – WRITTEN ADVICE



## LODGEMENT AND PAYMENT OF APPLICATION: You can lodge and pay for your application via



**Council:** City of Canada Bay Civic Centre, 1A Marlborough Street, Drummoyne  
08:30am – 4:00pm Monday – Friday - Payment by CASH, CHEQUE OR CARD



**Mail:** City of Canada Bay, Locked Bag 1470, Drummoyne NSW 1470 - Payment by CHEQUE ONLY.

**Please note:**

Your application will **NOT** be processed until **FULL** payment has been received.  
If paying by CREDIT CARD, an additional 1.0% processing fee will apply.  
If paying by AMEX CARD, an additional 2.0% processing fee will apply.

**PLEASE USE THIS FORM IF YOU WISH TO OBTAIN WRITTEN ADVICE FROM COUNCIL ON WHETHER YOUR DEVELOPMENT PROPOSAL WOULD FALL WITHIN THE EXEMPT OR COMPLYING DEVELOPMENT PROVISIONS OF STATE ENVIRONMENTAL PLANNING POLICY (EXEMPT AND COMPLYING DEVELOPMENT CODES) 2008 OR THE CANADA BAY LOCAL ENVIRONMENTAL PLAN 2013**

<b>Office Use</b>	<i>Fee Paid</i> <input type="text" value="\$150.00"/>	<i>Receipt No:</i> <input type="text"/>	<i>Date:</i> <input type="text"/>
	<b>Application Number:</b> <input type="text"/>		<b>CSO:</b> <input type="text"/>

### 1. Applicant Details

Name(s):	<input type="text"/>		
Email:	<input type="text"/>		
Contact Number:	<input type="text"/>		
Address:	Unit no: <input type="text"/>	House no: <input type="text"/>	
	Street: <input type="text"/>		
	Suburb: <input type="text"/>	Postcode: <input type="text"/>	

### 2. Property Details

Address:	Unit No: <input type="text"/>	House No: <input type="text"/>	
	Street: <input type="text"/>		
	Suburb: <input type="text"/>	Postcode: <input type="text"/>	
Lot: <input type="text"/>	DP: <input type="text"/>	SP: <input type="text"/>	Sec: <input type="text"/>

### 3. Description of Proposed Development (please attach a separate sheet/statement if you require additional space)

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>


**Additional Information Required**

The following information/documentation must be submitted with this form:

<input type="checkbox"/>	2 x copies of Floor Plan and Elevations drawn to scale of 1:100 or 1:200 of your proposed development
<input type="checkbox"/>	1 x copy of a Survey Plan (this will be necessary for your Complying Development Application and will assist in providing accurate advice to you)
<input type="checkbox"/>	Payment of an application fee (\$150)

**Background Information**

The NSW Government introduced State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 on 27 February 2009. This Policy and the Canada Bay Local Environmental Plan 2013 permit a variety of developments including one and two storey dwelling houses to be approved as Complying Development. These documents also contain provisions that allow minor developments to be exempted from the need for development consent.

**Council’s Complying Development Certificate Service**

If you obtain written advice from Council using this form, **we will deduct the \$150 application fee** from your Complying Development Certificate (CDC) application fees, **if you lodge your CDC application with us.**

Choosing Council as your accredited certifier provides reliability backed by the long-term support and stability of a publicly recognised organisation that employs professionally qualified planners and building surveyors with a wealth of experience in development matters. Our team will provide you with an informative, quality service that is both efficient and cost-effective.