

SECTION 68 LOCAL GOVERNMENT APPROVAL TEMPORARY FOOD EVENT (PUBLIC LAND) APPLICATION FORM



LODGEMENT AND PAYMENT OF APPLICATION: You can lodge and pay for your application via:



Council: City of Canada Bay Civic Centre, 1A Marlborough Street, Drummoyne
8.30am-4pm, Monday-Friday – **Payment by CASH, CHEQUE OR CARD**



Email: customer.service@canadabay.nsw.gov.au

A tax invoice will be sent via email for payment when your application has been accepted by Council. Payment **MUST** be made within three (3) working days of receipt of invoice and can be paid using credit card via Council's online eServices Portal: www.canadabay.nsw.gov.au



Mail: City of Canada Bay, Locked Bag 1470, Drummoyne NSW 1470 – **Payment by CHEQUE ONLY**

Please note:

Your application will **NOT** be processed until **FULL** payment has been received.
If paying by CREDIT CARD, an additional 1.0% processing fee will apply.
If paying by AMEX CARD, an additional 1.0% processing fee will apply.

All temporary food events require the prior approval of Council if held on public land. This application form must be submitted and fees paid in full at least fourteen (14) days prior to the event.

Under the Food Act 2003 the proprietor of a food business, including a temporary food stall, must not conduct the food business unless the proprietor has given written notice, in the approved form that is to be notified to the appropriate enforcement agency before the business is conducted.

Each food vendor is to complete the 'Temporary Food Event – Food Vendor notification form'. Completed forms must be provided to Council by the nominated event organiser at least fourteen (14) days prior to the event.

Please see City of Canada Bay's 'Temporary Food Events – Event Organisers Guideline' for further information.

Office Use	Fee Paid: \$	Receipt No:	Date:
	Application Number:		

Fees and Charges

Please tick applicable category (excluding not for profit organisations):

<input type="checkbox"/>	1-10 food vendors	\$87.50 per vendor	<input type="checkbox"/>	Vendors x \$87.50 =	\$ <input type="text"/>
<input type="checkbox"/>	11-25 food stalls	\$1,080 per event			
<input type="checkbox"/>	More than 25 food vendors	\$2,160 per event			

Details

Event name:	<input type="text"/>			
Event date(s):	<input type="text"/>			
Event Location:	<input type="text"/>			
Number of food vendors:	<input type="checkbox"/>	Temporary stalls	<input type="checkbox"/>	Mobile vans
	<input type="checkbox"/>	Permanent premises	<input type="checkbox"/>	Not for profit
Applicant's name:	<input type="text"/>			
Applicant's email:	<input type="text"/>			
Applicant's Contact no.:	<input type="text"/>			
Mailing Address:	<input type="text"/>			
Suburb:	<input type="text"/>	Postcode	<input type="text"/>	

Declaration

I understand and accept the responsibilities required of the event organiser and agree to undertake this role to

the best of my ability

I have read Council's Temporary Food Event Policy.

Applicant's name:

Applicants signature:

Date: