

FIRE SAFETY CERTIFICATE

FINAL /INTERIM ENVIRONMENTAL PLANNING AND ASSESSMENT REGULATION 2000

Part 9, Division 4, clauses 170, 171, 172, 173, 174



Type of certificate

Final

Interim

Building the subject of this certificate

House/Unit No: Street:

Nearest Cross Street:

Suburb: Postcode:

Lot no: (if known) DP/SP: (if known)

Building name: (if applicable)

This certificate applies to: The **whole** building **Part** of the building

Description of the building or part of the subject of this certificate

Number of storeys **above** ground in the **building**:

Number of storeys **below** ground in the **building**:

If this certificate relates to a part of the building – describe that part and its location in the building:

Users of building or part of the subject of this certificate (e.g. retail, officers, residential, assembly, car parking):

FALSE OR MISLEADING STATEMENT (Clause 283 of the Environmental Planning and Assessment Regulation 2000)

A person is guilty of an offence if the person makes any statement, knowing it to be false or misleading in an important respect, in or in connection with any document lodged with a consent authority or certifying authority for the purpose of the Environmental Planning and Assessment Act 1979 or the abovementioned Regulation.

Name and address of the owners' of the building or part

Surname/ Company: First Name:

Mailing Address:

Suburb: Postcode:

Phone (h): Phone (w):

Phone (m):

Email:

Fire Safety Measures

All essential first safety measures for the building must be listed for a final fire safety certificate.

All essential fire safety measures for the relevant part of the building must be listed for an interim fire safety certificate.

Fire safety measure	Status*	Date**	Minimum standard of performance

Notes:

* indicate whether the measure is new (N), existing (E) or modified (M)

** Date (DD/MM/YYYY) measure was assessed by a properly qualified person

A fire safety certificate must generally deal with all essential fire safety measures in the current fire safety schedule.

However, the certificate need not deal with any measure the subject of some other fire safety certificate or fire safety statement issued within the previous 6 months.

The assessment of a measure must have been carried out within 3 months prior to the date on which this fire safety certificate is issued.

Final fire safety certificate declaration (to be completed where relevant)

I (insert full name)

being the Owner Owner's agent, certify that:

- a. each of the essential fire safety measures specified in this certificate:
 - has been assessed by a properly qualified person, and (see note 2 Assessment Requirements)
 - was found, when it was assessed, to be capable of performing to at least the standard required by the current fire safety schedule for the building for which the certificate is issued. (see note 3 Relevant Fire Safety Schedule)
- b. the information contained in this certificate is, to the best of my knowledge and belief, true and accurate.

Owner/agent signature: Date:

Interim fire safety certificate declaration (to be completed where relevant)

I (insert full name)

being the Owner Owner's agent, certify that:

- a. each of the essential fire safety measures specified in this certificate:
 - has been assessed by a properly qualified person, and (see note 2 Assessment Requirements)
 - was found, when it was assessed, to be capable of performing to at least the standard required by the current fire safety schedule for the part of the building for which the certificate is issued. (see note 3 Relevant Fire Safety Schedule)
- b. the information contained in this certificate is, to the best of my knowledge and belief, true and accurate.

Owner/agent signature: Date:

Owner's authorisation (to be completed where the agent makes the declaration in the above)

I (insert full name)

being the owner, authorise the agent named in the above to act on my behalf to make the declaration.

Owner's signature: Date:

Contact details of person issuing this certificate

Surname: First Name:

Phone (m): Phone (w):

Email:

Fire safety schedule

A current fire safety schedule for the building must be attached to this certificate.

Privacy Policy

You need to provide the information in this statement to Council and the Commissioner of the New South Wales Fire Brigades under the Environmental Planning and Assessment Act 1979. If you do not supply a fire safety statement as required, you will be in breach of the Act and you could be found guilty of an offence and/or required to take other action. Please contact Council if the information you have provided in this statement is incorrect or changes.

NOTES FOR COMPLETING FINAL/ INTERIM FIRE SAFETY CERTIFICATE



Note 1: an interim fire safety certificate or a final certificate is required:

- Before an interim occupation certificate can be issued to authorise a person to commence occupation or use of a partially completed new building, or
- Before an interim occupation certificate can be issued to allow a change of building use for part of an existing building.

A final fire safety certificate is required:

- Before a final occupation certificate can be issued to authorise a person to commence occupation or use of a new building, or
- Before a final occupation certificate can be issued to commence a change of building use for an existing building, or
- In accordance with a fire safety order given by a Council

An **interim fire safety certificate** is issued for part of the building and may deal only with those essential fire safety measures appearing on the current fire safety schedule (see not 3) relevant to the part of the building for which an interim occupation certificate will be sought.

A **final fire safety certificate** must deal with all essential fire safety measures appearing on the current fire safety schedule (see not 3) subject to the following.

An **interim fire safety certificate** or a final fire safety certificate need not deal with any essential fire safety measures which have been the subject of some other final fire safety certificate or fire safety statement issued within the previous 6 months, unless the person by whom the development consent, construction certificate or fire safety order is issued or given or otherwise determines. See also not 3.

Note 2: The person who carries out the assessment:

- Must inspect and verify the performance of each safety measure being assessed, and
- Must test the operation of each new item of equipment installed in the building premises that is included in the current fire safety schedule for the building.

Note 3: The current essential fire safety measures are those specified in the fire safety schedule attached to one of the following:

- Development consent for a change of building use
- Complying development certificate for the erection of a building or a change of building use
- Construction certificate for proposed building work, including building work associated with a change of building use, or
- A fire safety order

The fire safety schedule must specify the minimum standard of performance for each essential fire safety measure included in the schedule.

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Lodgement of Form Options

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