

ANNUAL KEY HIRE - FOR BAYVIEW PARK BOAT RAMP AND CARPARK

Gates are locked at 6pm (8am during daylight saving) and unlocked at 7am



Payment Details – (No Diners)

ATTENTION: An additional 1% Credit Card fee will apply to the dollar amount paid by credit card.

<input type="checkbox"/> EFTPOS	<input type="checkbox"/> C/Card	<input type="checkbox"/> Cheque	<input type="checkbox"/> Cash	Fee Payable (GST inclusive)	\$
Card No.	/ / /			Exp Date:	/
Card Name:	Signature:		Date:		
Office Use:	Fee Paid (415)	\$	Receipt No:	Date:	

Applicant details

Surname:		First Name:	
Address:			
Suburb		Postcode:	
Phone (h):		Phone (w):	
Phone (m):		Fax:	

Fees and Charges

<input type="checkbox"/> Resident Annual Key Fee \$20.00		<input type="checkbox"/> Total:	\$20.00
<input type="checkbox"/> Replacement of lost key \$50.00	+	<input type="checkbox"/> Admin fee \$20.00	<input type="checkbox"/> Total: \$70.00
• I have attached a copy of the following required documents: (please tick)			
<input type="checkbox"/> Boat Trailer Registration No.	<input type="checkbox"/> Boat registration	<input type="checkbox"/> Car registration	

Fees and Charges

<input type="checkbox"/> Non-resident Annual Key fee \$100.00	+	<input type="checkbox"/> Admin fee \$20.00	<input type="checkbox"/> Total: \$120.00
<input type="checkbox"/> Replacement of lost key \$50.00	+	<input type="checkbox"/> Admin fee \$20.00	<input type="checkbox"/> Total: \$70.00
• I have attached a copy of the following required documents: (please tick)			
<input type="checkbox"/> Boat Trailer Registration No.	<input type="checkbox"/> Boat registration	<input type="checkbox"/> Car registration	

Fees and Charges

Fisherman's Club is located at the Concord Community Centre

<input type="checkbox"/> Fisherman's Club Annual Key Fee \$20.00		<input type="checkbox"/> Total:	\$20.00
<input type="checkbox"/> Replacement of lost key \$50.00	+	<input type="checkbox"/> Admin fee \$20.00	<input type="checkbox"/> Total: \$70.00
• I have attached a copy of the following required documents: (please tick)			
<input type="checkbox"/> Boat Trailer Registration No.	<input type="checkbox"/> Boat registration	<input type="checkbox"/> Car registration	

Requirements and conditions

The following documents can be lodged where applicable: Fishing registration Boat licence

- All Annual Keys will expire 30th June 2010
- Council is to be notified is applicant's details change
- The key must not be copied

Authority of receiving key

Please tick which form of method you would like to receive your key

Mail

OR

Key will be picked up at Concord Library or Canada Bay Civic Centre

Date: Time:

Identification will need to be shown at the time of pick up to Customer Service Officer

Acknowledgement and signature

I have read and accept the terms and conditions of key hire:

Applicant Signature: Date:

OFFICE USE ONLY

Key number: Pick up:

Identification sighted: Yes Signed CSO:

Replacement key - Lost

Complete a Statutory Declaration form

Council Details

Address: City of Canada Bay Council Civic Centre
1A Marlborough Street, Drummoyne NSW 2047
Locked Bag 1470, Drummoyne NSW 1470

Website: www.canadabay.nsw.gov.au
Email: council@canadabay.nsw.gov.au
Telephone: 02 9911 6555
Fax: 02 9911 6550

ANNUAL KEY HIRE - FOR BAYVIEW PARK BOAT RAMP AND CARPARK POLICY AND CONDITIONS

Gates are locked at 6pm (8am during daylight saving) and unlocked at 7am



New Key issued for Bayview Park in the City of Canada Bay Council will be valid from date of issue and expire on 30 June 2010.

Annual Key Hire Eligibility:

- If Council considers that there is abuse, Annual Key hire can be cancelled and that key holder excluded from participating in the scheme for a period not exceeding five (5) years.

To obtain an Annual Key Hire, applicants must provide:

Resident:

- Proof of address
 - Copy of Rate Notice or similar (drivers licence, etc)
- Proof of vehicle, boat and trailer ownership
 - Copy of NSW Registration licence Papers
 - For private vehicles a copy of the current car registration in the applicant's name
 - For a Company car a letter on Company stationery stating:
 - a) The applicant is a Company employee and has sole use of a Company vehicle
 - b) The registration number of the vehicle
 - c) The vehicle is normally parked at the applicant's address
 - For companies owned by individuals, a copy of the registration of the business name or a letter with the Company ACN or ABN is required

Non-Resident:

- Proof of vehicle, boat and trailer ownership
 - Copy of NSW Registration licence Papers
 - For private vehicles a copy of the current car registration in the applicant's name
 - For a Company car a letter on Company stationery stating:
 - a) The applicant is a Company employee and has sole use of a Company vehicle
 - b) The registration number of the vehicle
 - c) The vehicle is normally parked at the applicant's address
 - For companies owned by individuals, a copy of the registration of the business name or a letter with the Company ACN or ABN is required

(Note: where an interstate vehicle is involved, to be eligible to obtain a key, the interstate registration must be transferred to NSW registration.)

Fisherman Club:

The Fisherman's Club is part of the City of Canada Bay and its club house is located at Concord Community Centre.

- Proof of vehicle, boat and trailer ownership
 - Copy of NSW Registration licence Papers
 - For private vehicles a copy of the current car registration in the applicant's name
 - For a Company car a letter on Company stationery stating:
 - a) The applicant is a Company employee and has sole use of a Company vehicle
 - b) The registration number of the vehicle
 - c) The vehicle is normally parked at the applicant's address
 - d) Proof of Financial membership

- For companies owned by individuals, a copy of the registration of the business name or a letter with the Company ACN or ABN is required

(Note: where an interstate vehicle is involved, to be eligible to obtain a key, the interstate registration must be transferred to NSW registration.)

Replacement key:

To apply for a replacement key, a 'Key Hire for Bayview Park Application Form' needs to be lodged and an administration fee applies as per Council Fees and Charges. This applies when:

- Current keys are lost or destroyed:
 - Statutory Declaration will be required

Renewal process:

Keys will be issued annually. Council will notify the applicant 2 months prior to annual change over.

Call out fee:

If Council is required to open gates there will be a call out fee as per Councils Fees and Charges.

Interstate Registered Vehicles:

Vehicles in NSW are subject to compliance with the STMR and the Road transport Vehicle Registration Regulation 1998 and are required to be registered under the NSW Legislation. However, as there is provision in Schedule 1, Section 9 of the Road Transport Vehicle Registration Regulation 1998 for vehicles to be classified as 'Vehicles temporarily in NSW', a parking authority may issue a parking permit in accordance with this manual to an applicant with an interstate registered vehicle.

Residential Property:

A 'Residential Property' is defined as 'one person residing alone or a group of persons residing together in a separate dwelling-house or home-unit or flat or apartment or boarding house.'

Privacy of Information:

In accordance with the Provisions of the Privacy and Personal information Protection Act 1998, it is advised that:

- Collection of this information is to ensure that only those persons entitled to a Key hire
- The City of Canada Bay Council is the agency collecting the information and will hold the information

Upon request of the person to whom the information relates, Council will provide to that person, access to the information collected in order to ascertain that the information is accurate and current.

Policy - General notes:

Current Legislation:

Council is the responsible authority to manage activities which occur on public land under State enacted legislation and local regulations.

Crown Land Act 1989:

Council is empowered under provisions contained in the Crown Lands Act 1989 to control, restrict, or prohibit any activity that occurs, or is likely to occur, on Crown land reserved for Public Recreation.

Local Government Act 1993 (as amended):

Under Section 632 of the Local Government Act 1993, Council is empowered to control, restrict, or prohibit any activity that occurs, or is likely to occur, on public open space.

Road Act 1993:

Under Division 3 of the Roads Act 1993, Council is empowered to authorise use of, and deal with obstructions on , road reservations.

Policy Restrictions:

The Policy contains restrictions relating to:

Vehicles, trailers and boats

- The type and size of vessels which can gain access to public land,
- Determination of suitable

Courtesy:

It is essential that persons who gain access to public land are aware of the right of the public to gain free and unrestricted access to public land and the river shoreline. Appointed officers and authorised staff will monitor positioning of cars and trailers to ensure this outcome, to ensure consideration and courtesy.

Policy Enforcement:

Council has authorised officers (Law Enforcement Officers) who will enforce the provisions of the Local Government Act 1993, the Crown Lands act 1989, and the Roads Act 1993.

Police officers may also enforce provisions of the relevant Acts and Regulations.

Authorised officers may make regular patrols of public places, including public roads, parklands, foreshore and bushland reserves. Fines will be issued to the appropriate person for non-compliance with the relevant Act or Regulation, any signs placed by Council, or Council policies that may be applicable.

Signage to control use of public land will be installed and maintained as required, in the appropriate locations within parks, reserves and roads.