

SEEKING SPONSORSHIP FROM CITY OF CANADA BAY COUNCIL APPLICATION FORM



Office Use RM Number: Date:

Companies or businesses wishing to obtain sponsorship from the City of Canada Bay Council are required to provide following information. This information will be used by Council to evaluate the potential sponsorship relationship and to determine if any risks exist which may affect the integrity of either party.

IMPORTANT: If this application relates to an event, please ensure you complete the Event Application Form attached with this Sponsorship Application Form otherwise this application will NOT be considered.

Applicant Details

Surname: First Name:
Company: ABN:
Address:
Suburb: Postcode:
Phone (h): Phone (w):
Phone (m): Fax:
Email:

About your organisation

Statement of principal activities:

Name of parent company or subsidiary:

Have you ever received sponsorship or sponsored a City of Canada Bay Council event or activity? Yes No If 'Yes', please provide details below

Do you have any relationships with other organisations or businesses which could be disadvantageous to Council? Yes No If 'Yes', please provide details below

Do you have a matter before Council for consideration? Yes No If 'Yes', please provide details below

Is your organisation registered for GST? Yes No If 'Yes', please provide details below
Please provide your ABN:

Do you agree with Council's mission statement below:

Yes No

'To create a City that is innovative, dynamic and sustainable through active partnership with the community and the environment.'

Are you requesting any Council venue, equipment or facility as part of your sponsorship request or for your event?

Yes No

If yes, please also complete an External Event Booking application form, as well as itemising below.

Sponsorship details

Details

Internal Use Only

Event or activity to be sponsored (please reference if this event or activity has been undertaken previously)

Date or timeline of event or activity:

Location of event or activity:

Details of the event or activity: (including target audience)

Benefits to Council/the community from sponsorship:

Itemised request for sponsorship (provide full details of financial and in kind support including costs):

If your event or activity is primarily for the purpose of fundraising, please advise specific project or cause funds are being raised for:

Has Council previously sponsored this event or activity?

Your Future 2030 key themes

Does your event align itself with any of the five key themes? If yes, please tick the relevant box and provide details below. For further details of these, please refer to 'Seeking Sponsorship from the City of Canada Bay - Community Sponsorship Guidelines.'

<input type="checkbox"/>	Inclusive Involved and Prosperous	
<input type="checkbox"/>	Environmentally Responsible	
<input type="checkbox"/>	Easy to get Around	
<input type="checkbox"/>	Engaged and Future Focused:	
<input type="checkbox"/>	Visionary, Smart and Accountable:	

Attendees

How many attendees do you expect at your event?

Budget information

INCOME

Item	\$
City of Canada Bay sponsorship	
Other sponsorship/income	
Applicant contribution	
TOTAL INCOME	

EXPENDITURE

Item	\$
TOTAL EXPENDITURE	

Internal use only

Communications and Public Relations Unit's Recommendations:

Internal use only

Criteria compliance

Comments:

Internal use only

General Manager's Recommendation:

Approved Refer to Mayor Refer to Council Reject

Comments:

General Manager's Signature: Date:

Lodgement of form options

Postal Address:	City of Canada Bay Civic Centre 1A Marlborough Street, Drummoyne, NSW 2047 Locked Bag 1470 Drummoyne NSW 1470	Email:	council@canadabay.nsw.gov.au
		Contact:	9911 6555
		Website:	www.canadabay.nsw.gov.au