

# CONSTRUCTION CERTIFICATE MODIFICATION APPLICATION

Made under the Environmental Planning & Assessment Amendment Act 1979



## LODGEMENT AND PAYMENT OF APPLICATION: You can lodge and pay for your application via:



**Council:** City of Canada Bay Civic Centre, 1A Marlborough Street, Drummoyne  
8.30am-4pm, Monday-Friday – **Payment by CASH, CHEQUE OR CARD**



**Mail:** City of Canada Bay, Locked Bag 1470, Drummoyne NSW 1470 – **Payment by CHEQUE ONLY**

**Please note:**

Your application will **NOT** be processed until **FULL** payment has been received.  
If paying by CREDIT CARD, an additional 1.0% processing fee will apply.  
If paying by AMEX CARD, an additional 1.0% processing fee will apply.

**Office Use**

Fee Paid

\$

Receipt No:

Date:

Application Number: **MOD**

CSO:

## Lodgement Requirements

Four (4) copies of all plans showing modifications (including two (2) copies coloured to show new work)  
**50% of Original Fee**

## Development Consent

Development Consent No:

Date of Determination:

## Construction Certificate

Construction Certificate No:

Date of Lodgement:

## Applicant details

Surname:

First Name:

Email:

Contact Number:

Address:

Suburb:

Postcode:

Mailing Address:

Suburb:

Postcode:

Signature:

Date:

### Owners Consent

Surname:	<input type="text"/>	First Name:	<input type="text"/>
Email:	<input type="text"/>		
Contact Number:	<input type="text"/>	<input type="text"/>	
Mailing Address:	<input type="text"/>		
Suburb:	<input type="text"/>	Postcode:	<input type="text"/>
Company Seal:	(where owner is a company or owner's corp. a seal/ACN & ABN must be provided)		
ACN:	<input type="text"/>	ABN:	<input type="text"/>
Signature:	<input type="text"/>	Date:	<input type="text"/>

### Property Address/Subject Land

Address:	<input type="text"/>						
Suburb	<input type="text"/>			Postcode:	<input type="text"/>		
DP No:	<input type="text"/>	Lot No:	<input type="text"/>	Vol/Folio No:	<input type="text"/>	Strata Plan:	<input type="text"/>

### Construction Certificate Consent

Give Details:	<input type="text"/>		
Construction Certificate Number:	<input type="text"/>	Date of Determination:	<input type="text"/>
Development Application Number:	<input type="text"/>	Date of Determination:	<input type="text"/>

### Fees

50% of original fee

# CONSTRUCTION CERTIFICATE MODIFICATION NOTES FOR COMPLETING APPLICATION



## Please Note

The following information **must** accompany applications for a construction certificate modification for building and subdivision work.

## Note 1

### Building Work

- a) Copies of compliance certificates relied upon;
- b) Four (4) copies of detailed plans:
  - The plan for the building must be drawn to a suitable scale and consist of a general plan and a block plan;
  - The general plan of the building is to:
    - Show a plan of each floor section;
    - Show a plan of each elevation of the building;
    - Show the levels of the lowest floor and of any yard or unbuilt area belonging to that floor and the levels for the adjacent ground;
    - Indicate the height, design, construction and provision for fire safety including location of smoke alarms and fire resistance (if any);
    - Include identifying plan number and date;
  - Where the proposed building work involves any alteration or addition to, or rebuilding of, an existing building, the general plan is to be coloured or otherwise marked to the satisfaction of the certifying authority to adequately distinguish the proposed alteration, addition or rebuilding;
  - Where the proposed building work involves a modification to previously approved plans and specifications, the general plans must be coloured or otherwise marked to the satisfaction of the certifying authority to adequately distinguish the modification;
  - The specification is:
    - To describe the construction and materials of which the building is to be built and the method of drainage, sewerage and water supply;
    - To state whether the materials proposed to be used are new or second hand and give particulars of any second hand materials to be used.
  - Where the application involves an alternative solution to meet the performance requirements of the BCA, the application must also be accompanied by:
    - Details of the performance requirements that the alternative solution is intended to meet;
    - Details of the assessment methods used to establish compliance with those performance requirements.
- c) Evidence of any accredited component, process or design sought to be relied upon.
- d) Except in the case of an application for, or in respect of a class 1a) or class 10 building:
  - A list of any fire safety measures that are proposed to be implemented in the building or on the land on which the building is situated; and
  - If the application relates to a proposal to carry out any alteration or rebuilding of, or addition to, an existing building, a separate list of such of those measures as are currently implemented in the building or on the land which the building is situated.
- e) Under s 80(10A) of the Environmental Planning and Assessment Act 1979 building approval cannot be granted until any long service levy payable under section 34 of the Building and Construction Industry *Long Service Leave Act 1986* (or where such a levy is payable by instalments, the first instalment of the levy) has been paid. City of Canada Bay is authorised to accept payment. Payment of the levy (if applicable) must be paid prior to the release of the construction certificate;
- f) The list must describe the extent, capability and basis of design of each of the measures concerned.

## Note 1

### Subdivision Work

- a) Copies of compliance certificates relied upon;
- b) Four (4) copies of detailed engineering plans. The detailed plans may include, but are not limited to the following:
  - Earthworks;
  - Roadworks;
  - Road pavement;
  - Road furnishings;
  - Stormwater drainage;
  - Water supply works;
  - Sewerage works;
  - Landscaping works;
  - Erosion control works.
- c) Where the proposed subdivision work involves a modification to previously approved plans, the plans must be coloured or otherwise marked to the satisfaction of the certifying authority to adequately distinguish the modification.

## Note 2

### Home Building Act Requirements

In the case of an application for a construction certificate for residential building work (within the meaning of the *Home Building Act 1989*) attach:

- a) In the case of work by a licensee under that Act:
  - A statement detailing the licensee's name and contractor licence number; and
  - Documentary evidence that the licensee has complied with the applicable requirements of that Act\*; or
- b) In the case of work done by any other person:
  - A statement detailing the person's name and owner-builder permit number; or
  - A declaration signed by the owner of the land, to the effect that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of **owner-builder work** in section 29 of that Act.

\* A certificate purporting to be issued by an approved insurer under Part 6 of the Home Building Act 1989 to the effect that a person is the holder of an insurance contract issued for the purposes of that Part, is sufficient evidence that the person has complied with the requirements of that Part.