

DRIVEWAY & FOOTPATH PRE-COMMENCEMENT DAMAGE REPORT APPLICATION FORM



LODGEMENT AND PAYMENT OF APPLICATION: You can lodge and pay for your application via



Council: City of Canada Bay Civic Centre, 1A Marlborough Street, Drummoyne
08:30am – 4:00pm Monday – Friday - **Payment by CASH, CHEQUE OR CARD**



Email: customer.service@canadabay.nsw.gov.au

A tax invoice will be sent via email for payment when your application has been accepted by Council. Payment **MUST** be made within three (3) working days of receipt of invoice and can be paid using credit card via Council's online eServices Portal: www.canadabay.nsw.gov.au



Mail: City of Canada Bay, Locked Bag 1470, Drummoyne NSW 1470 - **Payment by CHEQUE ONLY.**

Please note:

Your application will **NOT** be processed until **FULL** payment has been received.
If paying by CREDIT CARD, an additional 1.0% processing fee will apply.
If paying by AMEX CARD, an additional 1.0% processing fee will apply.

Office Use

DA code \$ Receipt No: Date:

No DA code \$ Receipt No: Date:

Application Number:

Fees & Charges (GST exempt) (Please tick)

DA related application

\$376 Please provide Development Application number:

OR Non DA application

\$376 Please provide a 'Driveway' or 'Civil Works in the public domain' application number:

Applicant details

Surname: First Name:

Email:

Contact Number:

Address:

Suburb: Postcode:

Site details

Address:

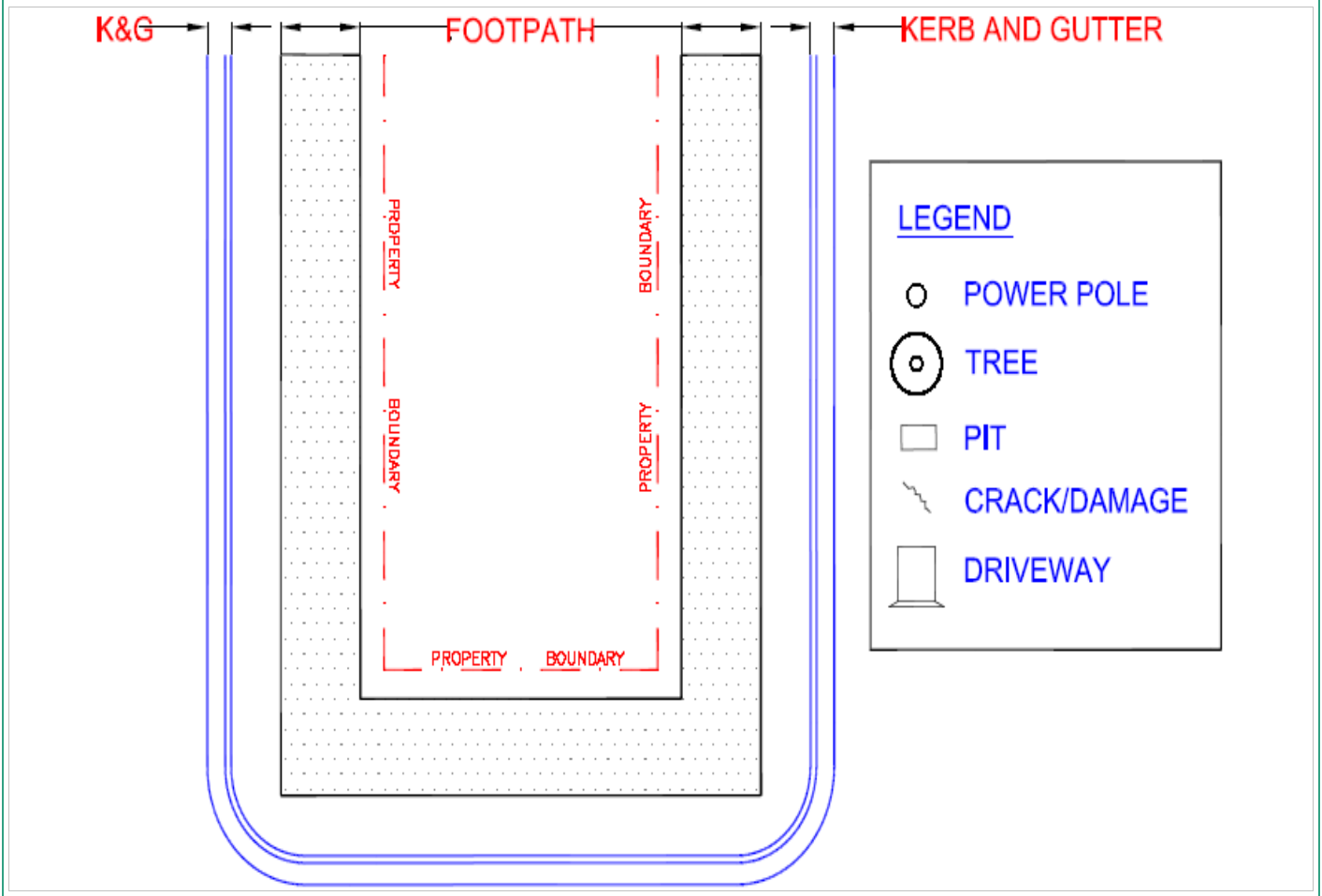
Suburb: Postcode:

Remarks:

Location of Cracks and Footpath Damage

Please mark all cracks and damage on the diagram provided on the back of this page.

Location of Cracks and Footpath Damage



Declaration

I declare that all of the information provided on this form is known to be true and correct.

Applicant Signature:

Date:

Office Use

Approved by Council Officer:

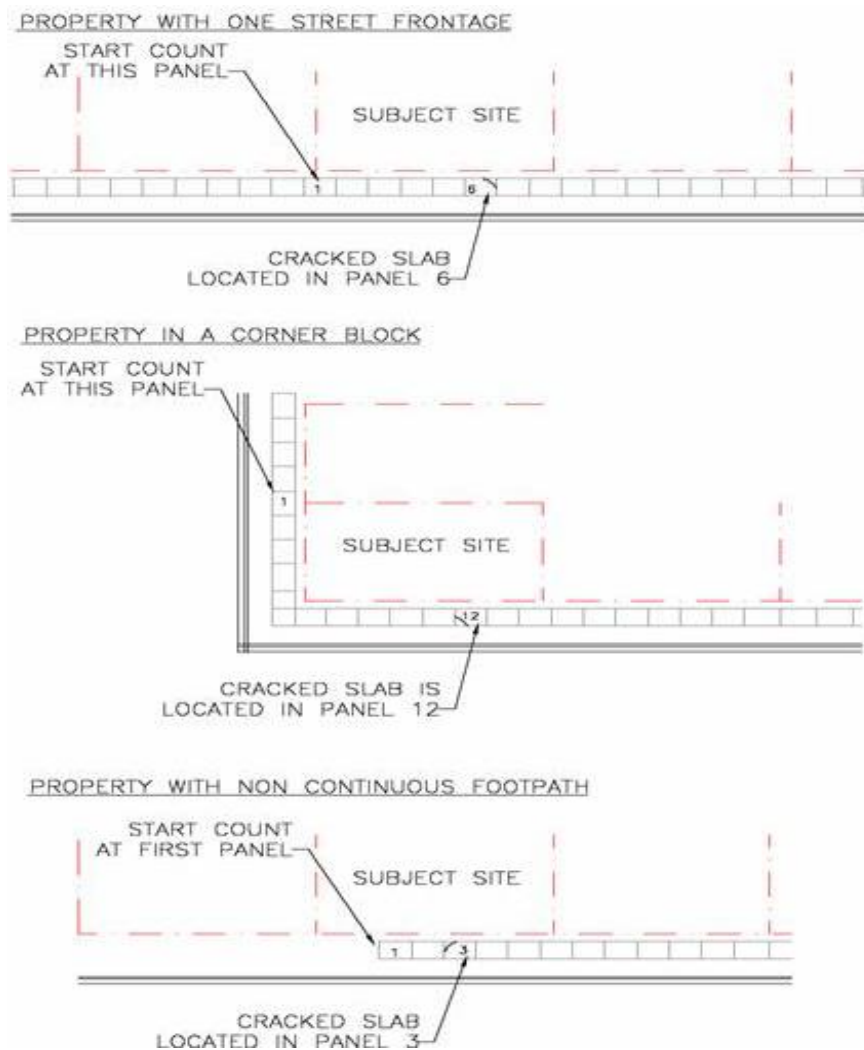
Date:

Remarks:

DRIVEWAY & FOOTPATH PRE-COMMENCEMENT DAMAGE REPORT GUIDELINES

Location of Cracks and Footpath Damage

1. Count the slab panel starting from the corner of the front and side boundary on the left hand side when facing the property.
2. Count the panels from this starting point to the right.
3. Number the location of the damage.
4. This identification system also applies if the site is a corner block.
5. If the footpath does not extend the full site frontage, start the count at the first panel closest to the left hand side of the property.
6. See illustrations below.



Please Note:

This form will provide a record of damage to your driveway crossover and footpath prior to work commencing. This will ensure that when Council returns your bond you will not be penalised for pre-existing damage.