

VISITOR STREET PARKING PERMIT APPLICATION FORM

EXPIRY DATE: 30 JUNE 2019



Use this application form to apply for a Visitor Parking Permit only. For resident, parks and business permits see the parking permit application forms for each of these other types of parking permits.

Please complete and submit pages 1-2 of this form and copies of any required documents to Council.

Office Use

Application Number:

Date:

Fees

Visitor Permit – only 1 per residence per year

Free

Applicant details

Surname:

First Name:

Postal address:

Suburb:

Postcode:

Email:

Phone (h):

Phone (w):

Phone (m):

Permit area (please select one)

Area 1 – Drummoyne

Area 2 – Chiswick

Area 3 - Strathfield

Area 4 – Concord West

Area 5 – Concord West

Note: Trucks, buses, trams, tractors, caravans, box trailers, horse floats, boat trailers or any other vehicle over 4.5 tonne GVM are not eligible for the issue of a visitor parking permit.

Only one (1) Visitor permit can be issued to a residence in any 1 permit year and no replacement permit will be issued. It is the resident's obligation to ensure that the permit is used correctly and is safeguarded.

Applications will only be accepted from a resident. Non-resident owners, commercial or business operators and owners and staff, short term residential leases (i.e. less than 6 months), tradespeople and visitors cannot apply for a visitor parking permit.

Permit fees are in accordance with Council's Annual Fees & Charges.

Documents to be supplied by applicant

The applicant is required to present the following documents:

The applicant must establish residential status at the address stated on the application form and in the applicant's name as stated on the application form by providing copies of:

Proof of Residence

Please tick

Rates notice for the current year

(The applicant must choose 2 of these documents and provide a copy)

Current Residential Tenancy Lease (minimum 6 months)

Current Driver's Licence

Bank Statement (dated within 3 month of date of this application)

Utility Account (dated within 3 month of date of this application)

Declaration

I declare that I have read and accept the CONDITIONS OF USE & ELIGIBILITY attached and that the above information is true and correct.

Applicant signature:

Date:

Lodgement of form options

Postal Address: City of Canada Bay Civic Centre
1A Marlborough Street, Drummoyne, NSW 2047
Locked Bag 1470 Drummoyne NSW 1470

Email: customer.service@canadabay.nsw.gov.au
Contact: 9911 6555
Website: www.canadabay.nsw.gov.au

STREET LISTING FOR PARKING PERMITS AS OF 10 January 2018

DRUMMOYNE - AREA 1	
Albert Street	Park Avenue
Arcadia Avenue	Queen Victoria Street
Alexandra Street	Renwick Street
Bowman Street	Roseby Street
Cambridge Road	Seymour Street
Cary Street	Sisters Crescent
Church Street	St Georges Crescent
College Street	Tavistock Street
Day Street	Therry Street
Edwin Street	Thornley Street
Formosa Street	Tranmere Street
Lyons Road (East of South Street)	Victoria Road
Marlborough Street	Wrights Road

CHISWICK - AREA 2
Blackwall Point Road

STRATHFIELD - AREA 3	
Ada Street	Lloyd George Avenue
Alexandra St	Manson Road
Coles Street	Melbourne Street
Cooper Street	Parramatta Road
Daly Avenue	Swan Avenue
Franklyn Street	

CONCORD WEST - AREA 4	
Boronia Street	Loch Maree Parade
Colane Street	Merville Street
Concord Road	Moala Street
Currawang Street	Nullawarra Avenue
Fremont Street	Phoenix Avenue (South of Concord Road)
Hospital Road	Tulloch Avenue
Killoola Street (East of Concord Road)	

CONCORD WEST - AREA 5	
Bangalla Road	Killoola Street (West of Concord Road)
Castlestead Street	Phoenix Avenue (North of Concord Road)
Concord Road	Queen Street (north of Bangalla Road)
Coonong Road	Wallaroy Street
Harrison Avenue	

NOTE:

Some premises in these streets are not eligible for parking permits.

Please check with Council if you are not sure whether your premise is eligible for a permit.

Visitor Permits may only be issued to residential dwellings.

VISITOR PARKING PERMIT CONDITIONS OF USE & ELIGIBILITY

1. Applicants for a visitor parking permit must complete Council's Visitor Parking Permit - application form. Failure to complete this form in full may result in the application not being processed.
2. Applicants must reside at an eligible property within an existing Visitor Parking Scheme in the City of Canada Bay.
3. An eligible residence includes a house, a home-unit, flat, apartment or boarding house. A boarding house or a residence that has not been sub-divided into lots is considered to be a single residence for the purpose of this policy and therefore only eligible for one (1) Visitors parking permit. A hotel, business or a commercial property is not an eligible premises.
4. The resident must apply for a visitor permit and must establish residential status at the address stated on the application form and in the applicant's name as stated on the application form by providing copies of two(2) of the following documents:
 - Rates notice (for the current year),
 - Residential Tenancy Lease (must be for a minimum of 6 months and must be current),
 - Driver's Licence (current year),
 - Bank Statement (dated within 3 month of date of application), and
 - Utility Account (dated within 3 month of date of application).
5. Applications will only be accepted from a resident. Non-resident owners, commercial or business operators and owners and staff, short term residential leases (i.e. less than 6 months), tradespeople and visitors cannot apply for a visitor parking permit.
6. A resident is not required to own a vehicle to apply for a visitor's parking permit.
7. If the applicant is seeking a pensioner fee reduction for a permit a current pensioner concession card must be produced in the name and address of the applicant.
8. Applicants are only eligible for visitor permits for the visitor parking scheme in which they reside.
9. The resident is responsible for issuing and retrieving a permit from their visitor.
10. The vehicle is not a truck, bus, tram, tractor, caravan, box trailer, horse float, boat trailer or any other vehicle 4.5 tonnes GVM and over
11. As part of the assessment of the application Council may undertake a physical inspection of the subject property and may review the development approval and/or the title deeds of the property. Council may cancel the parking permit without notice if any of the details provided in the application form are proven to be incorrect.
12. To obtain exemption from parking restrictions permits must be clearly visible to an authorised officer viewing from the outside of the vehicle. Permits must be placed on the inside of the vehicle on the left-hand side of the front dashboard.
13. A maximum of one (1) visitor parking permit will be issued per eligible residential property per year of issue. No permit will be issued for a residence with one or more off-street visitor parking spaces.
14. In the case of motorcycles, the parking permit should be displayed in a special holder attached to the motorcycle and the onus is on the rider to safely secure the permit.
15. Visitor parking permits are valid for 1 year.
16. If a visitor parking permit is lost or destroyed it will not be replaced within the current permit year.
17. Council does not issue renewal notices. It is the permit holder's responsibility to renew a permit prior to its expiry date.
18. Current proof of residency shall be provided by the permit holder each year when permit renewal is requested.
19. The holder of a permit is not guaranteed a parking space within the parking scheme.
20. Permits are non-refundable.
21. Permit fees are in accordance with Council's Annual Fees & Charges.
22. Permits remain the property of Canada Bay Council at all times.

23. Permits only provide exemption from time restrictions or charges when the vehicle is parked in a permit parking space located within the Visitor Parking Scheme area specified on the permit. Permits do not give exemption in any other visitor parking scheme areas or from any other parking restrictions (e.g. BUS ZONE, LOADING ZONE, MAIL ZONE, NO STOPPING, NO PARKING, CLEARWAY, DISABLED PARKING ZONE, etc.).
24. Misuse of a permit is an offence.
25. Permits are not transferable. Sale, copying or alteration of a permit is an offence.

If Council considers that there is misuse, all and any permits issued to a residence may be cancelled and the subject residence may be excluded from participating in the parking scheme for a period not exceeding five (5) years.

A parking permit obtained through a dishonest act of deception may be considered to be fraud under Section 192E of the Crimes Act, which can carry a penalty of up to ten (10) years imprisonment and/or a penalty of up to \$11,000 for individuals in the Local Court.