

REQUEST TO ADDRESS COUNCIL MEETING APPLICATION FORM



Applicant Details

Surname:	<input type="text"/>	First Name:	<input type="text"/>
Address:	<input type="text"/>		
Suburb:	<input type="text"/>	Postcode:	<input type="text"/>
Phone (h):	<input type="text"/>	Phone (w):	<input type="text"/>
Phone (m):	<input type="text"/>	Fax:	<input type="text"/>
Email:	<input type="text"/>		

If you are representing someone else or an organisation, who are you representing?

<input type="text"/>
<input type="text"/>
<input type="text"/>

Details of Proposed Council Address

Date of Council meeting at which you wish to speak:

Please indicate the item on the agenda you are planning to speak about:

<input type="text"/>
<input type="text"/>

Please give a brief outline of your planned address below:

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Please return this form by 4.00pm on the day of the meeting.

Council Details

Address: City of Canada Bay Council Civic Centre
1A Marlborough Street, Drummoyne NSW 2047
Locked Bag 1470, Drummoyne NSW 1470

Website: www.canadabay.nsw.gov.au
Email: council@canadabay.nsw.gov.au
Telephone: 02 9911 6555
Fax: 02 9911 6550

REQUEST TO ADDRESS COUNCIL MEETING FREQUENTLY ASKED QUESTIONS



The City of Canada Bay welcomes public input at Council Meetings

1. Who can speak at a Council Meeting?

You may speak if you are a resident or a ratepayer of the City of Canada Bay, or you can have someone else speak on your behalf. You can also speak as a representative of a local community organization or authority.

2. Are there any restrictions on what I can speak about?

You may only speak on any Council related matter that is listed on the agenda.

To be fair to everyone, you can only speak once at a meeting.

3. Are there any rules for speaking at the meeting?

Each speaker has 5 minutes – there is a warning after 4 minutes. Again for fairness to everyone, no extensions of time are given.

You may use and distribute printed information; sketches etc. but we can't accommodate audio-visual equipment.

The order of speakers is allocated on a first-come first-served basis.

4. How do I arrange to speak at a meeting?

Simply fill out the Request to Address Council Meeting Application form over page and return to Administration by 4.00 pm on the day of the meeting.

You can obtain additional forms from the Civic Centre, any City Library, by phoning Customer Service on 9911 6555, by faxing 9911 6594 or by downloading from the Council's web site:

http://www.canadabay.nsw.gov.au/council_and_meeting_info/council_meetings/calendar_of_council_meetings.html

Need more information?

Any questions, please phone Carolyn Campbell on 9911 6555.

The City of Canada Bay thanks you for your interest in participating in a Council Meeting.

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